

Letter of Acknowledgement

I hereby acknowledge receipt of a copy of the Employee Handbook for Cristo Rey Brooklyn High School effective August 29, 2016. I further acknowledge that I will read the document carefully and agree to adhere to the policies put forth in the document by CRBHS.

I understand that this document supersedes any other previous handbook or personnel manual. I am also aware that it is my sole responsibility to acquaint myself with its contents.

I understand that CRBHS may amend the Employee Handbook and/or provisions therein without advanced notice. Any such change will be posted to all employees via email notification and postings in a common area.

Employee Name (print): _____

Signature: _____

Date: _____